





# **OUR SERVICES**

#### WE OFFER 360 SOLUTIONS FOR CHARITY EVENTS & CAMPAIGNS

At The Fundraising Agency, we pride ourselves on offering comprehensive 360 Fundraising Solutions to elevate every aspect of your fundraising efforts. Whether you're a charity, corporate entity, or individual championing a cause, our services are designed to support you at every step of your fundraising journey.

- FUNDRAISING TECHNOLOGY
- **EVENT SERVICES**
- FUNDRAISING & EVENT CONSULTING
- LIVE AUCTIONS
- AUCTION ITEMS
- DESIGN & COMMUNICATION

# **OUR REFERENCES**











































































# **FUNDRAISING TECHNOLOGY**

# Raise more with **givergyunlimited**

**Unbeatable Value** 

**Givergy Community** 

#### **Raise More**

Whether you're planning three campaigns or thirteen, an Unlimited access means Givergy's technology will be behind you all the way.

#### **Freedom & Control**

With Givergy's Campaign Management System (CMS), the creation and management of new campaigns are in your hands. Just log in, and away you go!

#### **Features**

Click each feature for more information.

#### **Silent Auctions**

Award winning mobile bidding technology brings silent auctions to life, helping you raise



#### **Ticketing**

more.

Ticketing system streamlines registration and payment collection for your fundraising

Planning two or more online campaigns across a twelve-

month period? Givergy Unlimited already makes sense.

Access to Givergy Community throughout the browse

'how to' and fundraising success guides, connect with

other fundraisers, sign up for events and much, much

The more campaigns you run, the better the value!



#### **Buy it Now**

Allow guests to purchase favourite items outright for a high price point and end all bidding on that item. Or have buy it now items set from the start.



#### **Guest Messaging**

Use guest messaging to communicate key parts of your fundraising campaign.



#### **Live Auctions**

Live auctions spark excitement among the crowd as an auctioneer calls out the highest bids.



#### **CRM Integration**

Include CRM integration and benefit from seamless and secure data sharing to your CRM all year round.



#### **Sealed Bidding**

Sealed bidding helps you combat fundraising fatigue during live and online fundraising events.



#### **Payment Processing**

Process your winning bids, prize draw entries and donations quickly, safely, and securely.



#### **Donations**

Make it easier to give and ensure complete accuracy with our pledging system.



#### Leaderboards & Totalizers

Our leaderboards and totalizers are a great way at increasing engagement, with various options available that can be designed to match your event theme.



#### **Pledge Management**

Pledge management tool makes it easier than ever to clerk a donation or appeal moment from bidder numbers.



#### **Donor Management App**

Donor management app is the perfect solution for attendee management. It allows you to seamlessly manage your event check-in and guests fundraising.



#### **Prize Draws**

Expand your fundraising campaign to a wider demographic with a prize draw or raffle.











# FUNDRAISING TECHNOLOGY Platform access

powered by givergy

#### **HK\$0 Upfront Fee**

**Unlimited Campaigns with Platform Fee\*** 

## HK\$0

Platform & Payment Handling Fees can be covered by donors

Unlimited Campaigns + 3 x CMS Logins

24/7 Online Technical Support

**Givergy Community Access** 

Fast setup. Unlimited Campaigns. No commitment.

Recommended for smaller fundraisers that expect

to raise less than HK\$400,000.

\* See the details about the Platform Fee.

Sign-up Now

#### **Platform Fee Explained**

When customers choose HK\$0 Upfront Fee, they agree to a 6% Platform Fee (commission), in addition to the payment processing fee (which is HK\$0.0395 per HK\$1 for all cards and HK\$0.045 per HK\$1 for Amex), to utilize Givergy's award-winning platform for unlimited number of campaigns.

With this model, all payments must be made through the Givergy platform, any payments made outside of the platform will have the commission fee applied. There are no minimum donation requirements.

This option is recommended for smaller fundraisers or individuals running campaigns for a cause, particularly if you expect to raise HK\$400,000 or less for throughout your campaigns within 12 months.

# 12-month access with No Platform Fee Unlimited Campaigns with No Platform Fee

HK\$24,888\*\*

12-month access

Unlimited Campaigns + 3 x CMS Logins

24/7 Online Technical Support

**Givergy Community Access** 

Fast Setup. Unlimited Campaigns. No Platform Fee.

Discover our event packages &

360 tailored fundraising solutions.

\*\*RRP. Discounts may apply.

Let's Talk

- Onors may opt to cover the Platform and Payment Processing Fees.
- In Hong Kong, 87% of the donors choose to cover these fees when they are given the option. By doing so, they ensure that 100% of their donations go directly to the cause after covering the fees.
- With HK\$0 Upfront Fee option, when donors cover the fees, the cost of the platform to the organizations will be HK\$0.
- Within the CMS, clients can easily configure to provide donors the option to cover the fees, and they can even set it as mandatory.

Who covers fees?

If donors cover the fees

**Organization pays:** 

Platform Fee: 0%\*

**Payment Processing Fee: 0%\*** 

If organization covers the fees

**Organization pays:** 

Platform Fee: 6%\*

**Payment Processing Fee: 3.95%** 

(4.5% for Amex)\*

**OUR TRUSTED EXCLUSIVE TECHNOLOGY PARTNER** 





3,000

HK\$8.3B+

2.5M





# **DEDICATED PROJECT MANAGEMENT**

Our Dedicated Project Management (DPM) service is designed to ensure your fundraising journey runs seamlessly. DPM service is built on experience accumulated from thousands of campaigns run globally with different types of events/campaigns. DPM service includes 1-2-1 service with you directly to get the most out of the Givergy platform, and the #1 focus is to help you raise more.

- Introduction call, discussing initial event and fundraising plans
- Event and logistics planning
- ✓ Unlimited Campaign Management System training sessions
- Ontinued Campaign Management assistance
- Detailed Leaderboard planning and custom leaderboard creation (if booked, see custom leaderboard upgrade information below)
- Hand over call with on site Event Manager, if booked
   Consultation meeting to provide expert advice on best event and campaign practices. With continued expert advice on how to raise more with success stories and unique ideas.
- Debrief meeting with planning for future success
- Post event check-out support with chasing for 21 days post event

	Platform Access Only Support	Dedicated Project Management
No. of campaigns included	Unlimited	Unlimited
Access to the Givergy Community	<b>©</b>	•
Training guides and videos		✓
24/7 support team via phone, WhatsApp, SMS & case creation	<b>⊘</b>	<b>⊘</b>
Client Account Manager for quarterly check-ins, & upgrades	<b>⊘</b>	<b>⊘</b>
Personalised CMS training	Can be booked as an upgrade	<b>V</b> Unlimited
CMS edits/updates	Actioned yourself	Assistance from DPM
/olunteer training	Can be booked as an upgrade	Can be booked as an upgrade
1-2-1 point of contact	8	•
Fundraising & Event Consulting focusing on the platform to advise on raising more		1-hour consultation is included. Additiona time can be booked as an upgrade
Bulk auction item uploads Bulk guest list uploads	Actioned yourself	DPM will action for client
Event logistics and collaborative event preparation	& Actioned yourself	DPM will share collaborative event summary form with the client
Standard leaderboards & totalizers	<b>⊘</b>	<b>⊘</b>
Bespoke totalizer creation	Not available without a DPM	Can be booked as an upgrade if a DPM is included
Post event/campaign checkout assistance	Actioned yourself	Payment chasing for 21 days post event/campaign
Debrief meeting		DPM to host full debrief with planning for future success





# **EVENT SERVICES**

#### **EVENT MANAGER**

Our Event Managers have a wealth of experience to ensure your fundraising runs seamlessly. • Volunteer training on site on the Givergy platform

- Event monitoring
- · Bid / donation corrections
- System updates
- · Fundraising updates and suggestions
- Guest messaging including payment alerts
- Auction close

Our onsite team are booked as standard for the below working hours and times, if you require the team to

this will be charged at HK\$500 per hour, per team member: Event Manager 4:30 pm – midnight, Event Support 5 pm – midnight.

#### **EVENT ASSISTANTS**

If you would like our team to support with on-hand customer service, this is a great option to consider. Our team can support guest check-in and ensure your guests get the support needed throughout the event. Please note that an Event Manager must be confirmed to have event assistants on site. • Check-in\*\*

- Guest platform customer service/support
- · Live auction support alongside your team
- · Place bids, donations and sell raffle tickets for guests
- Auction close Our onsite team are booked as standard for the below working hours and times, if you require the team to work more hours,

this will be charged at HK\$500 per hour, per team member: Event Manager 4:30 pm – midnight, Event Support 5 pm – midnight.

\*\* We highly recommend when running check-in that 1 person is confirmed per 100 guests to check-in. This is to avoid large queues for your guests.

#### **REMOTE SUPPORT**

You may have an in-person event or campaign that needs that extra level of support but may not require our team on site. Our Remote Support Specialists are here to help, they have a wealth of experience using our platform on site or remotely.

Your Remote Support Specialist will be on call for up to 5 hours via phone or text; the hours will be pre agreed in the planning call. • Welcome call at the start of their shift

- Event monitoring
- · Bid / donation corrections
- · System updates
- Fundraising updates
- Guest messaging including payment alerts
- · Auction close



#### LIVE AUCTION SUPPORT

Elevate your fundraising events to extraordinary levels with The Fundraising Agency's Live Auction services. Our team of seasoned Professional Auctioneers guarantees a captivating and engaging auction experience that sparks excitement and maximizes bids among attendees. We assist you with preparation of Live auction forms & Creation of Live Auction Screen Display Power Point Presentations.

With expert Bid Spotters seamlessly facilitating interactions and enhancing auction flow, you can rest assured that your live auction will be a resounding success. Enhance the professionalism and customization of your event with our Custom Bid Paddles, which not only boost branding but also create a cohesive visual identity.

Bid farewell to the complexities of payment collection with our streamlined system, ensuring a hassle-free experience for both organizers and guests. Moreover, our consignment items open doors to multi-selling opportunities, significantly amplifying your fundraising potential.











# HOST, AUCTIONEER & EMCEE

Enrich your fundraising journey and elevate your campaign with our professional Fundraising Host, Auctioneer & Emcee Services.

Our Fundraising Host Service (specially designed for your Pledge Drive moment) guarantees a captivating and engaging atmosphere, with skilled professionals adept at using the Givergy platform's features seamlessly, energizing the crowd and keeping the event flowing smoothly.





# **EVENT SERVICES**Fundraising Host

#### **OUR SERVICE**

The Fundraising Agency's (TFA) Fundraising Host will help you develop and deliver a fundraising strategy to boost giving and maximize engagement at a live fundraising event.

Including a fundraising host into your event can have a dramatic impact on funds raised on the night. The Fundraising Host will work with you pre-event to design a statistically driven strategy to achieve your campaign goals. During the event, they will drive the pledge drive / donation moment and live auction. With our tailored fundraising strategies and programs, we can have an amazing impact on funds raised. During an event, your fundraising host will maintain the tempo of the night, clearly communicating your message and explaining exactly how to give. To learn more about our Fundraising Host service please see the video.

#### **OUR SOLUTION**

TFA Fundraising Hosts will support you pre-event, including consultation meetings to provide expert advice on how you can potentially raise more at your fundraising event.

Based on your goals for the event (target amount, increase guests or tables participation, fund a specific project, etc.), we will provide insights, strategies and a special tailored program to make the pledge drive one of the highlights of the event. Our fundraising host service and strategies have a proven track record in helping nonprofits smash their fundraising targets, and we would be delighted to add your organization to the list.



Connect with the cause, design an impactful strategy, plan the Pledge Drive moment and use Givergy's amazing features during the event. These are my 4 essentials.

I love enriching the Pledge Drive ceremony with creativity and entertainment.

Let's cheer up the crowd, transform giving into a fun experience and make your event unforgettable.















# EVENT SERVICES Tailored Event Packages

#### **Essential**

starting at

HK\$9,888\*

Unlimited Fundraising with Givergy

3 X Campaign Management System Logins

24/7 Online Technical Support

Access to Givergy Community

Fundraising and Event Consulting (up to 1 hour)

> 1 x Onsite Event Manager

Perfect for smaller fundraisers.

Let's Talk

#### **Premium**

starting at

HK\$19,888\*

#### Essential +

Dedicated Project Management (DPM)

> 1 x Onsite Event Assistant

Perfect for your annual dinner.

Let's Talk

#### **Signature**

starting at

HK\$39,888\*

#### Essential +

2 x Onsite Event Assistants (in total)

Live Auction Bid Spotting

Bespoke Pledge Totaliser

1 x TFA Host\*\*

Dedicated support for your silent & live auctions, and pledge drive.

Let's Talk

#### **Tailored**

starting at

#### HK\$0

Our services are customizable to meet your unique fundraising requirements.

DPM and event staffing (tech, manager, assistants), Pledge Drive Host, Emcee, DPM, tablet solutions, Live auctions support, auctioneer, auction items, custom bidding paddles, CRM integration, custom URL, consulting, volunteer training, preevent system check, as well as communication and design services and more...

Every detail is tailored for your specific needs

Let's Talk

- \* Terms and conditions apply. All packages include Givergy Unlimited 12-month platform access license at discounted prices. For the Essential Package, Givergy Unlimited License fee is discounted to HK\$5,888 and for the Premium and Signature packages, the license fee is discounted to HK\$0 (RRP for Givergy Unlimited License is at HK\$24,888). Discounts are applied based on the inclusion of 35 TFA auction / prize draw items into at least one campaign / event. For more details on special discounts applying for listing TFA Auction / Prize Items into your fundraising events & campaigns , please see the <a href="next-page">next-page</a> (Auction Items Special Discounts).
- \*\* The Host is provided in-house by The Fundraising Agency.

Whether it's a fundraiser, gala, conference, or corporate event, The Fundraising Agency is committed to delivering unparalleled service and exceeding your expectations every step of the way at your charity events.





## **AUCTION ITEMS**

A charity auction can significantly increase the profitability of fundraising campaigns. We specialize in sourcing and providing consignment items for our clients' auctions and prize draws, assisting them in reaching their fundraising goals.

We have a selection of enticing consignment items designed to appeal to your donors. Our service is transparent, modern, and focused on helping nonprofits succeed, ensuring your organization benefits the most.

In a charity auction, the selection of consignment items plays a pivotal role in driving revenue. Ranging from captivating travel experiences to prized signed memorabilia, these consignment items serve as catalysts for donor engagement and can significantly elevate fundraising efforts.

A charity auction can raise much more by choosing the right items for their events. We offer a range of exciting items like travel packages and signed memorabilia to encourage donor participation and boost fundraising revenue.











# Special discounts apply for listing TFA Auction / Prize Items into your fundraising events & campaigns

the FUNDRAISING AGENCY innovate + empower + change givergyunlimited	GIVERGY UNLIMITED 1 12-Month Access  Platform Only or with Essential Event Package	GIVERGY UNLIMITED 12-Month Access Premium or Signature Event Pacakage or any tailared solution including Dedicated Project Management	GIVERGY UNLIMITED HK\$0 Upfront Fee*** Any Event Package for min 1 event/campaign is mandatory for reduced rate
Givergy platform access with unlimited fundraising campaigns 35 TFA auction / prize items included Which include 5 items from Premium range	HK\$5,888*	HK\$0*	4%
Givergy platform access with unlimited fundraising campaigns 25 TFA auction / prize items included Which include 4 items from Premium Range	HK\$10,888*	HK\$5,888*	5%
Givergy platform access with unlimited fundraising campaigns 15 TFA auction / prize items included Which include 3 items from Premium Range	HK\$14,888*	HK\$10,888*	<b>6</b> %
Givergy platform access with unlimited fundraising campaigns  10 TFA auction / prize items included  Which include 3 items from Premium Range	HK\$16,888*	HK\$14,888*	<b>6</b> %
Givergy platform access with unlimited fundraising campaigns  5 TFA auction / prize items included  Which include 2 items from Premium Range	HK\$19,888*	HK\$16,888*	6%
Givergy platform access with unlimited fundraising campaigns TFA auction / prize item is not included in the campaign	<b>HK\$24,888</b> (RRP)	HK\$19,888*	<b>6</b> %

- Givergy Unlimited provides 12-month platform access with unlimited online and onsite fundraising campaigns, 24/7 online technical support, 3 Logins for the Campaign Management System and Givergy Community access. We offer onsite event packages with various levels of support for your events.
- \* The discounted prices reflect the license fee for Givergy Unlimited 12-month access. The discounted prices detailed in this section, purchase of Essential is mandatory.
- \*\* In order to obtain the Givergy Unlimited 12-month access license for the discounted prices detailed in this section, purchase of onsite event package (Premium or Signature) is mandatory.
- \*\*\* When customers choose HK\$0 Upfront Fee platform access, they agree to a 6% Platform Fee (commission), in addition to the payment processing fee (which is HK\$0.0395 per HK\$1 for all cards and HK\$0.045 per HK\$1 for Amex), in order to utilize Givergy's award-winning platform for unlimited number of campaigns. With this model, all payments must be made through the Givergy platform, any payments made outside of the platform will have the commission fee applied. There are no minimum donation requirements. Discounted rates are applied for 25 (5%) and 35 (6%) TFA auction / prize items. This means that the Platform Fee is reduced to 5% and 4% for 25 and 35 Auction Items / Prize.





## **FUNDRAISING & EVENT CONSULTING**

Whether you're organizing a fundraising gala, lunch, cocktail, auction, or any other fundraising campaigns and initiatives, our experienced consultants are here to assist you every step of the way.

From conceptualization to execution, our team collaborates closely with you to develop customized strategies aligned with your organization's mission and objectives. We offer expert advice on event planning, fundraising strategy, donor engagement, gamification, marketing tactics, and more, ensuring your events leave a lasting impact.

In addition to our expertise in fundraising, we also offer consulting services in Corporate Social Responsibility (CSR) and Environmental, Social, and Governance (ESG) practices for corporates. We understand the importance of corporate philanthropy in today's business landscape and help organizations navigate the complexities of CSR and ESG to create meaningful social impact while aligning with their business objectives.

Whether you're a charity looking to enhance your fundraising capabilities or a corporate entity seeking to integrate philanthropy into your business strategy, The Fundraising Agency is here to guide you every step of the way.

# Maud Glemot Co-Founder & Managing Partner Head of Fundraising Services



As a dedicated industry expert, I am committed to making every event you host not just successful, but truly impactful.

Whether it's a gala, auction, or any fundraising initiative, our team is here to provide you with expert guidance and tailored strategies.

We'll work closely with you to maximize the benefits of Givergy's cutting-edge technology, elevating your fundraising potential and leaving a lasting legacy of generosity and positive change.

# Key Features of our Fundraising & Event Consulting Service









With our client-focused approach and commitment to delivering personalized, high-quality services, we strive to empower organizations to make a lasting difference in their communities and beyond.





# **DESIGN**

We partner with top-notch creative agencies to bring you a range of creative solutions tailored to your needs and to ensure your campaign visuals are strategically aligned with your fundraising goals and aesthetically pleasing.

We create your campaign key visuals that resonate with your cause and engage your audience. We design impactful graphics, illustrations, and visuals for various campaign materials. Our content creation services encompass a wide range of offerings, including campaign videos, promotional/informative videos, 2D/3D motion graphics, 3D animation, logo animations, as well as videography and photography services. Our team excels at crafting engaging visuals tailored specifically for your campaign, suitable for dissemination across social media, email campaigns, as well as online and traditional publicity channels. We optimize designs for digital platforms to maximize audience reach and engagement.

## COMMUNICATION

We recognize the crucial role that effective communication plays in driving successful fundraising campaigns. Our Communication Strategy services are meticulously crafted to empower charities, corporations, and individuals running charitable campaigns to connect meaningfully with their audience and maximize fundraising outcomes.

Our Communication Strategy services are tailored to the unique needs and goals of each client. We understand that every campaign has its distinct audience, message, and objectives. Therefore, our approach begins with a thorough understanding of your organization, campaign goals, target audience, and brand identity.

We work closely with you to develop clear, impactful, and emotionally resonant messages that effectively communicate your campaign's purpose and value proposition.

### **Let's Transform Your Campaign's Visual Impact**









### **Let's Elevate Your Communication Strategy**















